BY-LAWS
Chesapeake Chapter,
United States Lighthouse Society (USLHS)
Revised March 11, 2017

ARTICLE I
Name and Office

Section 1. NAME – The name of this organization shall be the Chesapeake Chapter,
United States Lighthouse Society.

Section 2. PRINCIPAL OFFICE – The Chesapeake Chapter, USLHS, is a volunteer organization
and as such has no physical principal office however the official mailing address is P.O.
Box 1270, Annandale Virginia 22003. The Board may update the mailing address as
needed.

ARTICLE II
Purpose

The specific purposes of this organization is to:

a. Support the restoration and preservation of America’s lighthouses, by encouraging,
supporting and assisting the efforts of individuals, preservation groups, public agencies
and private corporations.

b. Publish a quarterly newsletter, Chesapeake Lights.

c. Sponsor occasional tours and forums to educate, inform and entertain people interested in
lighthouse history.

d. Maintain an archive of materials pertaining to lighthouses and lightships of the core area
to be defined as Maryland, Virginia, Fenwick Island and Lewes in Delaware and all of
the Chesapeake Bay.

e. Implement programs and projects that serve to perpetuate the history of Lighthouses,
lighthouse Keepers, Lightships and Lightship crew that served or are serving in the
Chesapeake Bay core area.

ARTICLE III
Status

The Chesapeake Chapter, USLHS, is organized as a Chapter of the United States Lighthouse Society
(USLHS) and is a non-profit public benefit organization and is not organized for the private gain of
any person. It is organized under the Non-profit Benefit Corporation Law for charitable purposes. It
is organized and operated exclusively for the charitable purpose within
the meaning of Section 50l(c) (3) of the Internal Revenue Code.

No substantial part of the activities of the Chesapeake Chapter, USLHS shall consist of carrying on
propaganda, or otherwise attempting to influence legislation. The Chapter shall not participate or
intervene in any political campaign, including the publishing or distribution of statements, on behalf
of any candidate for public office.

The property of the Chesapeake Chapter, USLHS, is irrevocably dedicated to charitable purposes and
no part of the net income or assets of this Chapter shall ever inure to any director, officer, or member
thereof or to the benefit of any private person. Upon the dissolution or termination of the Chapter, its
assets remaining after payment, or provision of payment, of all debts and liabilities of this Chapter,
shall be transferred to the parent USLHS which has been organized and operated exclusively for
charitable purposes and which has been established as tax exempt under Section 501(c)(3) of the Internal Revenue Code.

Notwithstanding any other provision of these articles, the organization shall not carry on any other activities not permitted to be carried on by an organization exempt from Federal Income Tax as an organization described in Section 501(c)(3) of the Internal Revenue Code (or any other corresponding section of any future federal tax code).

ARTICLE IV
Membership

Section 1. Composition - The membership of the Chesapeake Chapter, USLHS, shall be composed of Senior (55+), Student, Individual, Family, Keeper*, Inspector**, Superintendent**, Lifetime (one time fee)** and Keeper's Mascot (Member Pets - one time fee). Membership is based upon payment of a membership fee, as determined by the Board of Directors for each category. (*=includes first class mailing, **=includes first class mailing and gift.

Section 2. Additional classes of membership - The Board of Directors by amendment to these by-laws may establish other classes of membership.

ARTICLE V
Board of Directors

Section 1. Members, Selection and Term of Office
a. The Board of Directors shall consist of the below named officers, appointed advisors and chairperson of any appointed Standing committees, as listed in the Standing rules.

b. The Officers of the Chesapeake Chapter, USLHS, shall consist of the President, Vice President, Treasurer, Secretary and Membership Chairperson. The officers will also function as the Executive Board.

c. Advisors shall be appointed by majority vote of existing board members at a called meeting upon request or nomination of appointment. The number of Advisors not to exceed four (4).

d. Terms for Executive Board members will be three years to begin and end at the close of business of the regularly scheduled March board meeting.

e. Terms for Standing Committee Chairs and advisors will be three years to begin and end at the close of business of the regularly scheduled September board meeting.

Section 2. Vacancies
a. Any vacancy occurring in the Board of Directors may be filled by a majority vote of the remaining members of the board. The President may fill vacancies on a temporary basis after reasonable telephone contact with board members.

b. Two consecutive absences from board meetings without valid reason shall be deemed as the equivalent of submission of resignation.

c. Directors may be removed for just cause by 2/3 vote of the board present at a called meeting.

d. Any officer may resign at any time by giving written notice to the board, the President or the Secretary. The resignation shall take effect only after being presented to the board at
Section 3. Powers and Duties
a. Duties shall be those normally associated with such offices plus any other designated by the Board of Directors.
b. The Board of Directors shall create and designate special committees as it is deemed necessary.

Section 4. Meetings
a. Regular Meetings – There will be a regular meeting of the Board of Directors’ semi annually, typically in March and September.
b. Special Meetings – The President may call Special Meetings of the board and shall call a meeting upon written request of three members of the board. Notice of such a meeting shall be delivered to each director at least one week prior to the date for the meeting.

Section 5. Voting
Voting on all issues at a called meeting will be accomplished by the previously named Board of Directors.

Section 6. Quorum
Four members of the Board of Directors shall constitute a quorum for the transaction of business at any regular or special board meeting.

ARTICLE VI
Officers

Section 1. Enumeration and Election of Officers – The officers of the Chesapeake Chapter, USLHS, shall be President, Vice President, Treasurer, Secretary and Membership Chairperson. These officers will at all times be members of the Executive Board of Directors.

Section 2. The President - The President shall preside at all meetings of the Board of Directors. The President shall have such usual powers of supervision and management as may pertain to this office and perform other duties as designated by the Board of Directors.

Section 3. The Vice President - The Vice President, in the event of absence, disability, resignation or death of the President, shall possess all the powers and perform all he duties of that office. In the event that the Vice President is unable to serve in his capacity, the Board of Directors shall select one of its members to fill the vacancy. The Vice President shall perform such other duties as the President and Board of Directors may designate.

Section 4. The Treasurer - The Treasurer shall collect and receive all monies due. He or she shall be the custodian of these monies, shall cause them to be deposited in the bank designated by the Board of Directors, and shall disburse same in a manner approved of by the Board of Directors. The Treasurer will present statements to the Board of Directors at all regular meetings to include a copy of the official bank statement for the period reported. The
Treasurer shall perform such other duties as the President and Board of Directors may designate.

Section 5. The Secretary - The Secretary or a designated volunteer shall keep minutes of all meetings of the Board of Directors. He or she shall handle all activities associated with the Post Office box. The Secretary shall perform such other duties as the President and Board of Directors may designate.

Section 6. The Membership Chairperson - The primary duty of the membership Chairperson is to keep the membership database up-to-date by entering new members when applications are received via on-line applications or from USPS. Update the expiration date of returning members. Verify all information on the member’s account for accuracy.

ARTICLE VII
Financial

Section 1. Fiscal Year
The fiscal year for the Chesapeake Chapter, USLHS, shall begin on the first day of October of each year.

Section 2. Financial Support - Financial support for the Chesapeake Chapter, USLHS, shall be provided by:
   a. Dues of the active members, the amount of which shall be set by the Board of Directors.
   b. Special contributions.
   c. Fund raising activities as the Board deems necessary.

Section 3. Policy in relation to debts – Members shall not be personally liable for the debt, obligations or liabilities of the Chesapeake Chapter, USLHS.

ARTICLE VIII
Parliamentary Authority

Section 1. The rules contained in Robert’s Rules of Order (revised) shall govern the Chesapeake Chapter, USLHS, in all cases to which they are applicable and in which they are not inconsistent with these by-laws.

ARTICLE IX
Amendments

Section 1. Amendments to these by-laws may be adopted by majority vote of the Board members present at a called meeting provided that the changes have been delivered to the members at least two weeks prior to the meeting.